

## Shared Services Joint Committee

Monday, 6th December 2021, 6.00 pm

Room TBC, Civic Centre, West Paddock, Leyland, PR25 1DH

### Agenda

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|---|--|-----------------|
| 1 | <b>Apologies for Absence</b>   |                 |
| 2 | <b>Minutes of meeting Tuesday, 2 November 2021 of Shared Services Joint Committee</b>  | (Pages 3 - 4)   |
|   | To be approved as a correct record for signing by the Chair.   |                 |
| 3 | <b>Minutes of meeting Tuesday, 16 November 2021 of Shared Services Joint Committee</b>   | (Pages 5 - 6)   |
|   | To be approved as a correct record for signing by the Chair.   |                 |
| 4 | <b>Declarations of Any Interests</b>   |                 |
|   | Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.   |                 |
|   | If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter. |                 |
| 5 | <b>Shared Services Monitoring Report</b>   | (Pages 7 - 32)  |
|   | Report of the Deputy Chief Executive attached.   |                 |
| 6 | <b>Future development of shared services</b>   | (Pages 33 - 40) |
|   | Report of the Deputy Chief Executive attached.   |                 |

Gary Hall  
Chief Executive

Electronic agendas sent to Members of the Shared Services Joint Committee Councillor Paul Foster (South Ribble Council) (Chair), Councillor Alistair Bradley (Chorley Council) (Vice-Chair) and Councillors Sam Chapman (Chorley Council), Alan Cullens (Chorley Council), Margaret France (Chorley Council), Councillor David Shaw (South Ribble Council), Councillor Margaret Smith (South Ribble Council), Matthew Tomlinson (South Ribble Council), Karen Walton (South Ribble Council) and Peter Wilson (Chorley Council).

Meeting contact Charlotte Lynch on 01257 515118 or email [charlotte.lynch@chorley.gov.uk](mailto:charlotte.lynch@chorley.gov.uk)

Electronic agendas sent to Shared Services Joint Committee reserves for information.